

REQUEST FOR PROPOSAL (RFP)

Regional Center for Renewable Energy and Energy Efficiency (RCREEE)	DATE: July 5, 2021
	REFERENCE: RFP#RCR/002/2021

Dear Sir / Madam:

We kindly request you to submit your Proposal for **The Rehabilitation and Closure of Ras Ghareb Dumpsite for NIAT Wind Project 500MW.**

Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Proposals may be submitted on or before **Sunday, July 11, 2021** via email, courier mail to the address below:

Regional Center for Renewable Energy and Energy Efficiency (RCREEE)- Hydro Power Building (7th Floor) Block 11 - Piece 15, Melsa District Ard El Golf, Nasr City, Cairo, Egypt
F&A Dept./ Procurement Section
Procurement@rcreee.org

Your Proposal must be expressed in the English Language, and valid for a minimum period of 90 days.

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it reaches the address above on or before the deadline. Proposals that are received by RCREEE after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your Proposal by email, kindly ensure that they are signed and in pdf format, and free from any virus or corrupted files.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of RCREEE requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price shall be re-computed by RCREEE , and the unit price shall prevail, and the total price shall be corrected. If the Service Provider does not accept the final price based on RCREEE 's re-computation and correction of errors, its Proposal will be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by RCREEE after it has received the Proposal

Any Contract that will be issued as a result of this RFP shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a Proposal implies that the Service Provider accepts the General Terms and Conditions of RCREEE,.

Please be advised that RCREEE is not bound to accept any Proposal, nor award a contract, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

RCREEE encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to RCREEE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

RCREEE implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against RCREEE, as well as third parties involved in RCREEE activities. RCREEE expects its Service Providers to adhere to RCREEE Genral Terms & Conditions.

Thank you and we look forward to receiving your Proposal.

Sincerely yours,

F&A Dept.-Procurement Section
7/5/2021

Description of Requirements

Context of the Requirement	<p>The site closure plan depends on the transfer of waste from both sides of the entry road and the proper covering and compaction of the waste; the closure scope of work could be summarized as follow: The site closure plan depends on the transfer of waste from both sides of the roads and their collection inside the dump. By means of heavy equipment (loaders and tippers, Bulldozer), the scattered waste is collected and transported from both sides of the leading road, and then it is disposed of inside the dump, the waste then is flattened and compacted taking in consideration proper levelling, while maintaining no height at the dump site. The surface layer is abraded to remove traces of ash and debris scattered around the main dumpsite to determine areas that will be finally covered and treated. The borders of the dumpsite are squared to reduce the size that will require to be covered. After the transfer, trimming and squaring operations, sand bars are created to act as borders for the landfills, further trimming and compaction take place to reduce the size and increase cohesion of the surface layer. The operation process will depend on the available sandy soil instead clay soil, where a sandy soil layer with a thickness of not less than 50 cm will be spread, leveled, then sprayed with water, and compacted to reach the lowest permeability factor. The gradation of the slopes within the range of 5% (20: 1) miles will be taken into consideration in order to reduce the pooling of surface water in case of raining and increase resistance to high wind speed in the area to prevent soil erosion. Finally, sand layer with a thickness of not less than 50 cm will be added and compacted to protect the site from the risk of erosion</p>
Implementing Partner of RCREEE	SIEMENS Gamesa
Brief Description of the Required Services ¹	The Rehabilitation and Closure of Ras Ghareb Dumpsite
List and Description of Expected Outputs to be Delivered	<p>As per attached BOQ – Annex 3</p> <p>Official closure for Dumpster accordingly to methodology of EEAA and WMRA guidelines and EEAA permit</p>

¹ A detailed TOR may be attached if the information listed in this Annex is not sufficient to fully describe the nature of the work and other details of the requirements.

Person to Supervise the work /Performance of the Service Provider	Renewable Energy and Energy Efficiency expert (RCREEE)
Frequency of Reporting	Daily
Location of work	<input checked="" type="checkbox"/> Exact Address/es – Ras Gahreab <input type="checkbox"/> At Contractor’s Location
Expected duration of work	(4) Weeks
Target start date	July 13, 2021
Latest completion date	August 12, 2021
Implementation Schedule indicating breakdown and timing of activities/sub-activities	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required
Names and curriculum vitae of individuals who will be involved in completing the services	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required
Currency of Proposal	<input type="checkbox"/> United States Dollars <input type="checkbox"/> Euro <input checked="" type="checkbox"/> Egyptian Pounds
Payment Provisions	Foreign Firm: Payment will be effected by bank transfer in the currency of contract. Local Firm: Payment will be effected by bank transfer in the currency of contract, Or in Egyptian Pounds based on the rate of day of transfer.
Deadline for Submission	Date: July 11, 2021 11:00 AM EGYPT Time Zone Time: 11.00am (Local Time)
Deadline for submitting requests for clarifications/questions	N/A
Contact Details for submitting clarifications/questions	Address: RCREEE, Cairo, Egypt E-mail address dedicated for this purpose: Procurement@rcreee.org Attn. Queries– RFP#RCR-002-2021 This email address is officially designated by RCREEE. If inquiries are sent to other person/s, even if they are RCREEE staff, RCREEE shall have no obligation to respond nor can RCREEE confirm that the query was received. Any delay in RCREEE’s response shall be not used as a reason for extending the deadline for submission, unless RCREEE determines that such an extension is necessary and communicates a new deadline to the Proposers

Value Added Tax on Price Proposal	<input type="checkbox"/> must be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes (RCREEE is exempted)			
Validity Period of Proposals (<i>Counting for the last day of submission of quotes</i>)	<input type="checkbox"/> 60 days <input checked="" type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, RCREEE may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.			
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted			
Payment Terms	Outputs	Percentage	Timing	Condition for Payment Release
	Upon activation the SOW	25	upon technical dept notification	Within thirty (30) days from the date of meeting the following conditions: a) RCREEE 's written acceptance (i.e., not mere receipt) of the quality of the outputs; and b) Receipt of original invoice from the Service Provider. c) Receipt the funds from the Client
	Upon finalizing the work	50		
	Upon obtaining EEAA permit	25		
Person(s) to review/inspect/ approve outputs/completed	1. Head of Environment and Climate Change Unit 2. Senior Environmental Specialist			

services and authorize the disbursement of payment	
Type of Contract to be Signed	<input checked="" type="checkbox"/> Service Provider Contract <input type="checkbox"/> Other Type of Contract
Criteria for Contract Award	<input checked="" type="checkbox"/> Lowest Price Quote among technically responsive offers <input type="checkbox"/> Highest Combined Score (based on the 20% technical offer and 80% price weight distribution) <input checked="" type="checkbox"/> Full acceptance of the RCREEE Contract General Terms and Conditions. This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.
Evaluation Method for the Award of Contract	<input checked="" type="checkbox"/> Technical Proposal (20%) <input type="checkbox"/> <input checked="" type="checkbox"/> Financial Proposal (80%) Detailed evaluation criteria
RCREEE will award the contract to:	<input checked="" type="checkbox"/> One and only one Service Provider <input type="checkbox"/> One or more Service Providers
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for Service Provider contracts
Annexes to this RFP	<input checked="" type="checkbox"/> Form for Submission of Proposal (Annex 2) <input checked="" type="checkbox"/> Detailed TOR <input checked="" type="checkbox"/> Survey <input checked="" type="checkbox"/> BOQ
Contact Person for Inquiries (Written inquiries only)	<i>Procurement Section</i> Any delay in RCREEE 's response shall be not used as a reason for extending the deadline for submission, unless RCREEE determines that such an extension is necessary and communicates a new deadline to the Proposers.
Other Information [pls. specify]	None

FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL³

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery⁴)

[insert: Location].

[insert: Date]

To: Ahmed Hegazy-F&A Department -Procurement Section

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to RCREEE in conformity with the requirements defined in the RFP dated 7/5/2021, and all of its attachments, as well as the provisions of the RCREEE General Contract Terms and Conditions :

A. Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of RCREEE by indicating the following :

- a) Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations;*
- b) Valid Commercial Registration Papers, Valid Taxation Card, etc.*
- c) Track Record – list of clients for similar services as those required by RCREEE, indicating description of contract scope, contract duration, contract value, contact references;*

B. Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

C. Qualifications of Key Personnel

If required by the RFP, the Service Provider must provide :

- a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.;*
- b) CVs demonstrating qualifications must be submitted if required by the RFP; and*
- c) Written confirmation from each personnel that they are available for the entire duration of the contract.*

³ This serves as a guide to the Service Provider in preparing the Proposal.

⁴ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

*[Name and Signature of the Service Provider's
Authorized Person]
[Designation]
[Date]*

أعمال إغلاق مقلب المخلفات الصلبة برأس غارب - محافظة البحر الأحمر					
الإجمالي	الفئة	الكمية	الوحدة	بيان الأعمال	البند
		1	مقط	<p>بالمقطوعية نقل و تجميع و فرد المخلفات الصلبة الموجودة بالموقع و المنتشرة على قطعتي الأرض المشار اليهما بمسطح تقريبي حوالى 80000 متر مربع بالإضافة الى بعض المتناثرات بالموقع على جانبي الطريق و بعض المتفرقات بحجم تقديري حوالى 200 ألف متر مكعب من المخلفات و البند يشمل أعمال ردم و تسوية برمال من الموقع لكامل مسطح المخلفات الصلبة المجمعة أو المفرودة ا المشار اليهم عاليه بسمك لا يقل عن 50 سم على طبقات و تشكيل الساتر الترابي حول الخلية من الخارج بميول 2 أفقي: 1 رأسي و محمل على البند عمل ميزانية شبكية معتمده بعد الانتهاء الغلق طبقاً للمواصفات و محمل على البند عمل ميزانية شبكية معتمده بعد التنفيذ و يشمل البند كافة المعدات اللازمة للعمل و البند يشمل عمل كل ما يلزم لنهو العمل نهواً تاماً و كاملاً مما جميعه طبقاً للمواصفات و الإشتراطات و الأكواد و الرسومات و تعليمات المهندس الأستشاري.</p>	1
الاجمالي					