REQUEST FOR PROPOSAL (RFP)

Regional Center for Renewable Energy and Energy Efficiency (RCREEE)	**DATE: March 6, 2025**
	REFERENCE: NCAP/03/2025

Dear Sir / Madam:

We kindly request you to submit your Proposal for **Consultant for Data Collection for the National Cooling Action Plan (NCAP) in Morocco**

Please be guided by the form attached hereto as Annex 2 and 3, in preparing your Proposal.

The technical proposal and the financial proposal files MUST BE COMPLETELY SEPARATE and to be submitted on or before **Thursday, March 20, 2025** via email to the addresses below:

Procurement@rcreee.org

Your Proposal must be expressed in the French and English Language, and valid for a minimum period of 90 days.

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it reaches the address above on or before the deadline. Proposals that are received by RCREEE after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your Proposal by email, kindly ensure that they are signed and in pdf format, and free from any virus or corrupted files.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of RCREEE requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by RCREEE after it has received the Proposal.

Any Contract or Purchase Order that will be issued as a result of this RFP shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a Proposal implies that the Expert accepts the General Terms and Conditions of RCREEE.

Please be advised that RCREEE is not bound to accept any Proposal, nor award any contract, nor be responsible for any costs associated with a Experts preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

RCREEE encourages every prospective Expert to prevent and avoid conflicts of interest, by disclosing to RCREEE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

Thank you and we look forward to receiving your Proposal.

Sincerely yours,

Procurement Section

March 6, 2025

I) Background and Objective

Background:

Following Morocco's accession to the Global Cooling Pledge (GCP) launched by the United Arab Emirates at COP28/Dubai, aimed at reducing cooling-related emissions by 68% by 2050, a third phase of cooperation is initiated by the Climate and Clean Air Coalition (CCAC/UNEP) to continue the partnership between the latter and Morocco.

This phase is part of the continuity of the partnership with CCAC/UNEP through which several projects were financed following Morocco's accession to CCAC in 2014 and its participation in the Global Methane Commitment (GMP)

Thus, in this phase, the selected project is part of the continuity of the SNAP Morocco process for the implementation of the action plan targeting SLCPs (methane, tropospheric ozone, black carbon and HFCs) developed in 2021.

Concerning the HFC pollutant and like the other partner countries of the CCAC, the project concerns the development of national action plans for cooling in the MENA region with a funding of 1 million US dollars from the CCAC as a project under the Cool Coalition.

The Cool Coalition, coordinated by the United Nations Environment Programme (UNEP), is working with 90 partners including 25 countries to support governments and the private sector to take action and meet demands for cooling in a comprehensive, cross sectoral manner, in line with the Kigali Amendment to the Montreal Protocol while also contributing to the Paris Climate Agreement, and Sustainable Development Goals, in particular access.

One of the Cool Coalition’s working areas is on the development of a standardized methodology that helps scale National Cooling Action Plans (NCAPs) and supports their inclusion in Nationally Determined Contributions (NDCs) and long-term climate strategies. Additional support would enable greater breadth of cooling solutions identified, capturing potential synergies from focusing on multiple

sectors at once, and offer an opportunity to integrate the (often overlooked) unmet cooling demand in the NCAP with a particular emphasis on access to cooling.

The National Cooling Action Plan (NCAP) is a crucial framework designed to assist countries in addressing their cooling needs while minimizing environmental impacts. The Regional Center for Renewable Energy and Energy Efficiency (RCREEE), in partnership with the United Nations Environment Programme (UNEP) program, has launched a regional project within the framework of the Cool Coalition and aimed at developing a comprehensive methodology for preparing and implementing the NCAP in the MENA region. This project is particularly relevant for nations facing increasing temperatures due to climate change, rapid urbanization, and growing energy consumption for cooling purposes.

The said regional project will bring together 17 countries of the MENA region for cross-cutting actions and a national component at the level of two countries, Egypt and Morocco, being part of the 17 for the development of the national NCAP. The consultation will focus on the recruitment of Consulting offices or experts and also on capacity building workshops and communication on the results during the various event of CCAC, Cool Coalition and, particularly during the COP,

The global NCAP methodology will be tailored and adapted to the MENA region's unique climate, economic conditions, and development priorities. This comprehensive NCAP methodology will be translated into French and Arabic, providing clear implementation guidelines for the region. Once the regional methodology has been finalized, it will be disseminated through an awareness and capacity-building workshop held in one of the targeted countries. The methodology will be presented and will be accompanied by training sessions, lesson learning and sharing best practices. Additionally, two countries will be selected to implement the NCAP serving as models for broader regional application.

A Regional Technical Advisory Committee (RTAC) has been established, comprising representatives from the Ministries of Energy and/or Environment of all 17 countries, ensuring a collaborative and expert-driven approach.

This consultation concerns the implementation of the NCAP of Morocco, which faces combined challenges of rising temperatures due to climate change, rapid urbanization, and population growth, all increasing the demand for cooling solutions. This demand is essential for space cooling, healthcare,

the food sector, and industrial cooling process, especially as extreme heat events become more frequent. However, the reliance on energy-intensive mechanical cooling systems like air conditioning and refrigeration, often powered by fossil fuels, contributes to higher greenhouse gas emissions and worsening climate change. The National Cooling Action Plan (NCAP) is essential to address these issues.

The expert must have a very good knowledge of the Moroccan context and the cold chain with a good command of French and Arabic in addition to English.

Given that Morocco is a French-speaking country, exchanges with partners will be in French and documents will be translated into French.

Objective

The main objective of the project is to support the Morocco Government in developing a National Cooling Action Plan (NCAP). The NCAP aims to develop a strategy that meets the increasing demand for cooling driven by climate change, urbanization, and population growth. This includes ensuring access to cooling solutions across critical sectors such as space cooling in buildings, healthcare, food security, mobile AC and industrial process cooling, with a focus on sustainability and resilience.
The NCAP seeks to improve the energy efficiency of cooling systems, adopting climate-friendly refrigerants, and encouraging passive cooling methods to reduce environmental impacts. It also aims to implement policies that ensure affordable and equitable access to cooling, especially for vulnerable populations, addressing socio-economic aspects while minimizing environmental harm.

In addition, the NCAP will facilitate the collaboration between public and private sectors to align policies and promote market-driven, sustainable cooling solutions. The plan will also support Morocco's international climate commitments, reduce cooling-related emissions (direct and indirect), and build climate resilience. That involves adopting low-emission, energy-efficient, and socially environmentally friendly cooling technologies that address the challenges posed by rising temperatures. The current cooling practices in Morocco need enhancements to meet the growing demand without further harming the environment. Cooling is a major contributor to global warming through direct and indirect emissions, and under a business-as-usual scenario, energy consumption for cooling could

worsen emissions and climate impacts. Therefore, the NCAP is essential to ensure a sustainable, equitable, and climate-resilient cooling future for Morocco.

II) Description

Scope of Work:

The consultant will undertake a comprehensive set of key activities designed to ensure the effective implementation and success of the project objectives. These deliverables are described as follows:

1. Country Context Mapping:

Conduct a high-level assessment and map out the cooling landscape/context in Morocco, leveraging any existing data, secondary research, and inputs from experts to gather data and information that:

i. Analyze of the socio-economic growth drivers fueling the rising demand for cooling, such as urbanization, population growth, and economic development.

ii. Assess of existing infrastructure, types of cooling technologies used, cooling losses and projections of cooling needs for the coming years.

iii. Inform priorities including how critical the need for cooling is and in which sectors specifically (Define the share of electricity consumption of air conditioning and refrigeration in the residential and tertiary sector), how addressing cooling can support global and national commitments.

iv. Map project Stakeholders, NCAP relevant policy and project landscape in Morocco, available data sources (location, quality and usability), the age of cooling infrastructures must be taken into account in the data to be collected regarding the cooling sector in Morocco.and resources that can be leveraged. Highlight potential gaps and opportunities: where immediate and longer-term opportunities for intervention might exist. Herein, to ensure the successful implementation of cooling solutions and the long-term sustainability of the sector, it is crucial to gather data on the training and capacity-building needs of key stakeholders. This data should focus on identifying the skill gaps within various stakeholder groups

v. Identify potential barriers to implementing cooling solutions, such as financial constraints, technological limitations, or policy gaps, and propose strategies to overcome these challenges.

vi. Examine the existing regulatory and normative framework in Morocco in terms of energy efficiency in relation to cooling equipment.

vii. Assess Morocco's international and national climate commitments, aligning the NCAP with relevant global frameworks like the Paris Agreement.

viii. Examine resource trends and Morocco's knowledge base, identifying gaps and opportunities for innovation.

ix. Assess the impacts of current cooling practices, focusing on electricity demand, greenhouse gas emissions, and socio-economic factors, such as access to affordable cooling and its effects on vulnerable populations.

2. NCAP Planning Report:

An NCAP planning report on the broad governance parameters and key stakeholders for the Country's NCAP development and the establishment of the governance structures (e.g. multi-stakeholder technical working group) namely:

i. Identify, NCAP broad targets and objectives and define its scope and timeline in collaboration with the key stakeholders in Morocco.

ii. Support the focal government entity in interministerial coordination in NCAP development including conducting steering committee meetings, and drafting briefing notes for interministerial communications.

iii. Provide recommendations on structure and support the establishment of the technical multi-ministry, multi-stakeholder collaboration structure: contribute to building the stakeholder working group making sure relevant sectors are represented and the contact points identified, define collaboration channels and provide clarity on the incorporation of stakeholder inputs in the NCAP process.

iv. Analyzing the available financing mechanisms for the implementation of the NCAP, public subsidies, and incentives for the private sector.

v. Comparative analysis of the financing strategies adopted by other countries that have implemented the NCAP).

vi. Provide recommendation on structure and support in the establishment of inter-ministerial steering committee for review of key outputs and development of NCAP.

3. Kick-Off Meeting Highlights

A summary document capturing the minutes of the initial meeting of the multi-stakeholder NCAP technical working group and the inter-ministerial committee for NCAP.

4. Data and information collection/compilation:

The Data and information collection/compilation for space cooling as per the templates provided by RCREEE and UNEP to support inclusion of cooling and NCAP in NDC revision **(**Space cooling in buildings, Food and healthcare cold chains, Mobile AC, Industrial process cooling, HFC or refrigerant Consumption, Cooling in fisheries):

i. In collaboration with RCREEE team and with support from UNEP international expert and head of mitigation unit use the NCAP data collection framework for “space cooling sector” (and other sectors as decided with the government) to prepare an assessment of energy and GHG savings for inclusion of cooling in the NDC.
ii. Defining on data collected in deliverables 1 and 2, support stakeholder consultation to ensure timely inclusion of analysis and high-level recommendations in NDC revision process.

Data contains an inventory of the equipment and technologies used in Morocco (Identification of the types of air conditioners, refrigerators, cooling systems and their energy performance) and an analysis of energy consumption and emissions (Assessment of the impact of the cooling sector on electricity demand and GHG emissions). reviewed and approved by UNEP and RCREEE as per the templates provided by RCREEE and UNEP for other various cooling sectors (cold chain, refrigeration, process cooling, mobile air-conditioning).

i. Using the NCAP data collection framework collect both high-level as well as granular data to define the market baseline and country’s present cooling situation.

ii. Conduct surveys via email or virtual (or, if needed, personal) interviews with relevant stakeholders to collect the data for the provided templates

iii. With support from UNEP and RCREEE and based on the NCAP framework, support and/or review scenarios for different levels of intervention in Morocco based on the analysis of the data collection.

iv. The data collected must be referenced, validated and exhaustive.

v. It is appropriate to mention the horizon of future demand (2050).

5. Meetings and workshop facilitation

i. Support Morocco's Ministry of Energy Transition and Sustainable Development to facilitate the coordination process with the multi-stakeholder NCAP technical working group

ii. Organise virtual interviews with the governmental officials and other relevant stakeholders in Morocco in order to collect information and fill the data gaps

iii. Support the Ministry of Energy Transition and Sustainable Development of Morocco to organize meetings of the established multi-ministry NCAP technical working group in Morocco

iv. Schedule virtual or in-person stakeholder consultations with key stakeholders (dates are to be set in consultation with RCREEE and UNEP) and members of NCAP Working Group in Morocco.

v. Organise a virtual (or, if possible in-person) workshop with the stakeholder consultation to review the draft cooling assessment prepared by RCREEE and UNEP

6. Stakeholder Consultation Report

A report summarizing the outcomes of stakeholder consultations, including feedback from the NCAP Working Group and key stakeholders in Morocco, with an outline of revisions and action points for finalizing the cooling assessment

7. **Facilitate the review process of drafting NCAP**

Support the NCAP draft review process led by Morocco's Ministry of Energy Transition and Sustainable Development and the multi-ministry NCAP policy working group, and provide technical and analytical feedback for its finalisation.

8. **Conducting a Capacity Building Program**

Develop comprehensive training materials for a one-day interactive training session. The training content will provide the key aspects and highlights of each deliverable (Deliverable 1 to 7), ensuring participants gain a thorough understanding of the entire process.

• N.B.: The choice of consultants must be made in common agreement with the Morocco's Ministry of Energy Transition, the UNEP Cool Coalition, the CCAC Coordinator and the monitoring committee according to a rating grid to be proposed by the RCREEE

Deliverables

The duration of the assignment is expected between **April 2025 to the end of November 2025**, where the deliverables will be as follows.

No	Deliverables/ outputs	Remarks
1	Country Context Mapping	A comprehensive report that maps out the cooling context in Morocco, including existing infrastructure, appliances market, policies, and key challenges.
2	NCAP Planning Report	A detailed report outlining the broad governance parameters, identifying key stakeholders, and establishing governance structures (e.g., a multi-stakeholder technical working group) for the development of Morocco's.
3	Kick-Off Meeting Highlights	A summary document capturing the minutes of the initial meeting of the multi-stakeholder NCAP technical working group and the inter-ministerial committee for NCAP.

4	Completed sectoral Data Templates for all sectors (space cooling, cool chain, refrigerant, industry, agriculture, buildings, transport, etc)	Data templates, reviewed and approved by UNEP and RCREEE, filled with the relevant data and information collected to support the sectoral assessment in Morocco.
5	Survey meetings with different departments and industries to collect the data	A series of structured consultation meetings with relevant government departments, private sector stakeholders, and industry representatives) to collect essential data on cooling demand, energy efficiency, refrigerant use, and market trends, ensuring comprehensive input into the NCAP development. A summary report of findings will be submitted
6	Stakeholder Consultation Report	A report summarizing the outcomes of stakeholder consultations, including feedback from the NCAP Working Group and key stakeholders in Morocco, with an outline of revisions and action points for finalizing the cooling assessment.
7	Feedback on Draft NCAP	A detailed submission of feedback on the draft NCAP text for Morocco, covering all key sectors, providing sector-specific overviews, and offering prioritized recommendations. The document will incorporate revisions based on stakeholder feedback to ensure alignment with the project scope.
8	Conducting a Capacity Building Program	Develop comprehensive training materials for a one-day interactive training session. The training content will provide the key aspects and highlights of each deliverable (Deliverable 1 to 7), ensuring participants gain a thorough understanding of the entire process.

Qualifications

The consultant should possess the following qualifications:

- Advanced university degree (Master's degree or equivalent) in the field of finance, energy, engineering, and/or any other relevant filed.

- At least 10 years of professional experience in a relevant field (Energy, energy efficiency, climate change mitigation, Cooling, buildings, GHG emissions etc.)
- Good understanding of cooling sectors and sub-sectors in Morocco and a strong network with stakeholders in the cooling field is highly desirable. Preference will be given to candidates with experience in SDG7 and NDC.
- A minimum 5 years of progressively responsible experience in conducting data collection, stakeholder consultations, and policy analysis.
- Familiarity with the socio-economic and environmental context of Morocco and the MENA region.
- Strong analytical and reporting skills.
- Ability to produce comprehensive analysis, analyzing data, and to draft and review reports.
- Working experience with the international or regional organization will be considered as an advantage.
- Excellent in the MS office.
- Proficiency in French, English.
- Solid knowledge and prior experience in providing similar services.

Requirements for Submission of Financial Proposal

The total amount quoted shall be all inclusive and include all costs components required to perform the deliverables identified in the TOR.

Payment release will be made within thirty (30) days from the date of meeting the following conditions:

a) RCREEE's written acceptance of the quality of the outputs; and

b) Receipt of payment request from the Expert.

Travel Cost:

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between RCREEE and the expert, prior to travel.

Annex 1

Description of Requirements

Context of the Requirement	The National Cooling Action Plan (NCAP) is a crucial framework designed to assist countries in addressing their cooling needs while minimizing environmental impacts. The Regional Center for Renewable Energy and Energy Efficiency (RCREEE), in collaboration with the United Nations Environment Programme (UNEP) program, has launched a regional project funded by Cool Coalition and aimed at developing a comprehensive methodology for preparing and implementing the NCAP in the MENA region. This project is particularly relevant for nations facing increasing temperatures due to climate change, rapid urbanization, and growing energy consumption for cooling purposes. The global NCAP methodology will be tailored and adapted to the MENA region's unique climate, economic conditions, and development priorities. This comprehensive NCAP methodology will be translated into French and Arabic, providing clear implementation guidelines for the region. Once the regional methodology has been finalized, it will be disseminated through an awareness and capacity-building workshop held in one of the targeted countries. The methodology will be presented and will be accompanied by training sessions, lesson learning and sharing best practices. Additionally, two countries will be selected to implement the NCAP serving as models for broader regional application. A Regional Technical Advisory Committee (RTAC) has been established, comprising representatives from the Ministries of Energy and/or Environment of all 17 countries, ensuring a collaborative and expert-driven approach.
Expected duration of work	7 months
Conditions for submitting proposals *(Email Submission)*	1) The Technical Proposal and the Financial Proposal files MUST BE COMPLETELY SEPARATE. The financial proposal shall be encrypted with a password and clearly labelled. The files must be sent to the dedicated email address specified in the RFP. 2) The password for opening the Financial Proposal should be provided only upon request of RCREEE. RCREEE will request passwords only from Experts whose Technical Proposal

	has been found to be technically responsive. Failure to provide the correct password may result in the proposal being rejected. 3) The Financial Proposal and the Technical Proposal files MUST BE COMPLETELY SEPARATE and uploaded separately in the system and clearly named as either "TECHNICAL PROPOSAL" or "FINANCIAL PROPOSAL", as appropriate. ***The file with the "FINANCIAL PROPOSAL" must be encrypted with a password.***
Target start date	**15th April 2025**
Latest completion date	**End of November 2025**
Implementation Schedule indicating breakdown and timing of activities/sub-activities	☒ Required ☐ Not Required
Names and curriculum vitae of individuals who will be involved in completing the services	☒ Required ☐ Not Required
Proposal prices shall be subjected to taxation	☒ yes, please submit proposal prices inclusive of all applicable taxes ☐ No, please submit proposal prices exclusive of all taxes
Currency of Proposal	☒ United States Dollars ☐ Euro ☐ Egyptian Pounds
Payment Provisions	Payment shall be made via bank transfer in USD
Deadline for Submission	**Date: 20th March 2025 1:00 PM EGYPT Time Zone** **Time: 1.00pm (Local Time)**
Deadline for submitting requests for clarifications/ questions	**12th March,2025**

Contact Details for submitting clarifications/questions	Address: RCREEE, Cairo, Egypt E-mail address dedicated for this purpose**:** Procurement@rcreee.org **NCAP/03/2025** This email address is officially designated by RCREEE. If inquiries are sent to other person/s, even if they are RCREEE staff, RCREEE shall have no obligation to respond nor can RCREEE confirm that the query was received. Any delay in RCREEE's response shall not be used as a reason for extending the deadline for submission, unless RCREEE determines that such an extension is necessary and communicates a new deadline to the Proposers. The expert/s will not be permitted to take advantage of any errors or omissions in the ToR. Should such errors or omissions be discovered, the expert/s must notify RCREEE accordingly.
Validity Period of Proposals *(Counting for the last day of submission of quotes)*	☐ 60 days ☒ 90 days ☐ 120 days In exceptional circumstances, RCREEE may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.
Partial Quotes	☒ Not permitted ☐ Permitted
Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	1. Project Manager 2. Senior Sustainable Energy Expert
Type of Contract to be Signed	☐ Long-Term Agreement ☒ Sub-Consultancy Agreement

Criteria for Contract Award	☐ Lowest Price Quote among technically responsive offers ☒ Highest Combined Score (based on the 80% technical offer and 20% price weight distribution) ☒ Full acceptance of the RCREEE Contract General Terms and Conditions. This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.
Assessment of the Proposal	**Technical Proposal (80%)** Only technical proposal receiving a score of 80% points for the technical proposal will be considered technically compliant and have the financial proposal assessed. **Financial Proposal (20%)** To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by RCREEE.
RCREEE will award the contract to:	☒ One and only one Expert ☐ One or more Experts
Contract General Terms and Conditions	☒ General Terms and Conditions for Expert contracts
Annexes to this RFP	☒ Form for Submission of Proposal
Contact Person for Inquiries (Written inquiries only)	*Procurement Section* Any delay in RCREEE 's response shall be not used as a reason for extending the deadline for submission, unless RCREEE determines that such an extension is necessary and communicates a new deadline to the Proposers.
Other Information *[pls. specify]*	None

Annex 2

FORM FOR SUBMITTING EXPERT'S TECHNICAL PROPOSAL

(This Form must be submitted only using the expert's Official Letterhead/Stationery)

[insert: *Date]*

To:

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to RCREEE in conformity with the requirements defined in the RFP dated 1/10/2025 , and all of its attachments, as well as the provisions of the RCREEE General Contract Terms and Conditions:

A. Qualifications of the expert

The expert must describe and explain how and why they are the best entity that can deliver the requirements of RCREEE by indicating the following:

a) Profile – CV describing the nature of business, field of expertise, qualification, licenses, certifications, accreditations;

b) Business Licenses – Registration Papers, Tax Payment Certification, etc.

c) Track Record – list of similar services as those required by RCREEE, indicating description of contract scope, contract duration, contract value, contact references;

d) Work samples: compile relevant examples of design work, publications, layout design an interactive webtools, events, videos, awareness campaigns, videos, social media materials, infographic videos, and other creative art.

B. **Proposed Methodology and approach for the Completion of Services**

The expert must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

C. **Qualifications of Key Personnel**

If required by the RFP, the Expert must provide: *a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.;* *b) CVs demonstrating qualifications must be submitted if required by the RFP; and* *c) Written confirmation from each personnel that they are available for the entire duration of the contract.*

FORM FOR SUBMITTING EXPERT'S FINANCIAL PROPOSAL

(This Form must be submitted only using the expert's Official Letterhead/Stationery)

[insert: *Date]*

To:

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to RCREEE in conformity with the requirements defined in the RFP dated 20/03/2025, and all of its attachments, as well as the provisions of the RCREEE General Contract Terms and Conditions:

Cost Breakdown per Deliverable

	Deliverables *[list them as referred to in the RFP]*	**Percentage of Total Price** *(Weight for payment)*	**Price** *(Lump Sum, All Inclusive)*
1			
2			
3			
4			
5			
6			
7			
8			
9			
	Total	100%	

[Name and Signature of the expert]